



Become a Volunteer Today Join our Energetic Team

Workplace: remote

Duration: NA

Start: As soon as possible

Languages: English (required) and French (is an asset)

1. Presentation of the Company

EcoNova Education is a federal not-for-profit organization that operates in education by promoting environmental and climate education literacy for youth and their educators. Our mission is to educate about the environment and climate change by popularizing up-to-date science, providing tools and paths to informed decisions, actions and behavioural changes for now and for the future.

EcoNova Education has taken different paths to achieve this goal:

- We design environmental programs for schools and school districts in which we create school projects and scientific experiments to be conducted in the classroom or at home.
- We provide teachers with pedagogical material and schools with workshops.
- We offer training and ecological projects for secondary students and professionals.
- We design and build urban agriculture assets such as hydroponic and aquaponic installations, greenhouses, and gardens to be used as learning tools and productive purposes.
- **We also design and operate creative and scientific contests. This is where we need you!**

2. Presentation of the positions

EcoNova Education is seeking energetic, dedicated, creative and passionate team members to join our volunteer team. We need your help!

We are putting out a call for a wide range of volunteer positions. **We hope it will fulfill your urge to make a difference for the planet.**

- **Project and volunteer coordinator:** you have great planning skills, understand the “big picture”, have the ability of projection and love managing a team. You’ll recruit, train and manage your team with the help of our directors. Keeping everyone informed, on track and on the same page will be your primary goal. If you have a vision for breaking a project into doable actions, this position is for you.
- **Sponsor outreach:** communication and networking drive you. You can develop an initiative to recruit new sponsors. You know how to compromise and create the perfect win-win situation.
- **Funding manager:** you like researching, eligibility checklists and have the soul of a writer. You make the bridge between us and foundations, subvention organizations, government funding. Helps us grow and access funding and grants that will fit our organization.



- **Communication expert/ Writer:** You have a passion for writing. Come join our communication team and create articles, newsletters, press kits. If the environment and climate change contents interest you, this position can help develop your portfolio.

You have skills and ideas that don't fit in any of those descriptions. Don't worry, our door is always open. Send us your resume and describe to us how you want to help us.

3. Qualifications

- Proficiency in navigating Zoom and Internet research
- Microsoft Word, Excel, PowerPoint, Dropbox
- Good communicator, excellent relationships
- Team player who enjoys creative collaboration and will work with colleagues to integrate programs and projects across disciplines

To apply to one of the positions, please send us a resume at info@econova.ca (don't forget to introduce yourself and let us know which position will suit you)

Thank you for your interest!